

## Broadwater Parklands



**Please read all guidelines & conditions prior to completing the application form** to ensure appropriate information is provided and you are aware of any fees, bonds, permits and/or conditions that may apply to your usage.

ALL DETAILS MUST BE COMPLETED ON THE FORM IN ORDER FOR THE APPLICATION TO BE PROCESSED. Please note that completion / submission of this form **does not** constitute approval. Formal approval will be issued in writing.

A minimum of ten (10) working days is required for processing applications (longer lead time may be required for larger events).

**PLEASE NOTE THAT UNDER GOLD COAST CITY COUNCIL LOCAL LAW POLICY, IT IS AN OFFENCE TO UNDERTAKE COORDINATED USE OR ACTIVITIES IN BROADWATER PARKLANDS WITHOUT PRIOR APPROVAL.**

This application must be accompanied by :

- Application fee
- Venue location/s and detailed site plan (required for all events where infrastructure is proposed)
- Copy of Public Liability Insurance Certificate
- Copies of other approvals for the use / activity
- Risk Management Plan (if applicable)
- Traffic Management Plan (if applicable)
- Event Management Plan (if applicable)

Council will impose conditions on the granting of a permit relating to :

- Payment of licence fees
- Payment of fees for services provided by Council
- Risk Management Plan
- Insurance & Indemnities
- Lodgement of a security bond

A copy of all Local Laws can be found on the Gold Coast City Council website at [www.goldcoast.qld.gov.au](http://www.goldcoast.qld.gov.au).

It should be noted that areas of Broadwater Parklands are dedicated trust land. If the use / activity is being conducted on trust land, it may be necessary for the use / activity to be approved under the Land Act 1994.

Additional staff & services may be required / available. Price on Application



# Broadwater Parklands

## EVENT / ACTIVITY DETAILS

**Event Name** .....

**Event Date/s**      **From** ..... / ..... / .....      **To** ..... / ..... / .....

**Event Time/s**      **From** ..... am / pm      **To** ..... am / pm

**Bump-in Date/s**      **From** ..... / ..... / .....      **Time** ..... am / pm

**To** ..... / ..... / .....      **Time** ..... am / pm

**Bump-out Date/s**      **From** ..... / ..... / .....      **Time** ..... am / pm

**To** ..... / ..... / .....      **Time** ..... am / pm

**Event Description** .....

.....

**Type of Event**       Private       Public       Corporate       Temporary Commercial Recreation

**Is it a ticketed event**       Yes       No      Please specify details / entry price .....

**No of staff on site** .....      **No of Attendees / Spectators** .....

## APPLICANT DETAILS

**Event Organiser \*** .....

**Contact Name** .....

**Postal Address** .....

**Daytime Telephone** .....      **Facsimile** .....

**Mobile** .....      **Email** .....

\* The event organiser is the name of the organisation who is the employer and in whose name the Public Liability Insurance is taken out

## PUBLIC LIABILITY INSURANCE

**Is copy of Public Liability Insurance Certificate included with this application? \***       Yes       No

\* Public Liability Insurance is required for all events over fifty (50) persons

## VENUE LOCATION / SITE USAGE REQUIREMENTS

Please select required areas / venues (refer to attached map for locations within parkland) :

<b>Total Parklands</b> ..... <input type="radio"/>	<b>Great Lawn</b> ..... <input type="radio"/>	<b>Little Lawn</b> ..... <input type="radio"/>
<b>The Balcony</b> ..... <input type="radio"/>	<b>The Pier (Lower Deck)</b> ..... <input type="radio"/>	<b>The Pier (Upper Deck)</b> ..... <input type="radio"/>
<b>The Porch</b> ..... <input type="radio"/>	<b>The Plaza</b> ..... <input type="radio"/>	<b>Pandanus Point</b> ..... <input type="radio"/>
<b>Anzac Hill</b> ..... <input type="radio"/>	<b>Anzac Plaza</b> ..... <input type="radio"/>	<b>The Foreshore</b> ..... <input type="radio"/>
<b>Fishermans Lawn</b> ..... <input type="radio"/>	<b>Unspecified Parkland</b> ..... <input type="radio"/>	<b>Bathing Pavilion</b> ..... <input type="radio"/>
<b>First Aid Room</b> ..... <input type="radio"/>	<b>Green Room</b> ..... <input type="radio"/>	<b>The Rockpools</b> ..... <input type="radio"/>

**Other area/s** (please specify details) .....

.....

**EVENT LAYOUT & DETAILS**

Is a site plan for the event included with this application? \*

Yes  No

*\* Required for all events where infrastructure is proposed*

Please provide overview of proposed usage detailing types of activities, infrastructure and equipment being used, size & dimension of areas required etc

.....  
.....  
.....  
.....

**VEHICLE ACCESS**

Is vehicle access required ?

Yes  No

How many vehicles require access ?

.....

Please specify type, registration number and purpose of vehicle/s requiring access

.....  
.....  
.....

*NOTE: Strictly no vehicles are allowed on Broadwater Parklands without prior approval from Council. If granted, the approval will allow for access only as no parking is permitted on the grounds. Applicants must contact Broadwater Parklands Office for access to the site once approval has been granted. Failure to abide by these rules may result in a fine being issued.*

**INFRASTRUCTURE**

Please specify any infrastructure proposed for the event:

**Marquees / Tents / Stalls**

*Please specify size, quantity, if they will be pegged or unpegged etc .....*  
.....

**Staging**

*Please provide description and size dimensions.....*  
.....

**Seating structures ie grandstands**

*Please provide description, how many and size dimensions.....*  
.....

**Portable toilets**

*Please specify type and quantity .....*  
.....

**Signage**

*Please provide details including size and proposed locations.....*  
.....

**Table & chairs**

*Please provide details and proposed locations.....*  
.....

**Other infrastructure** *(please specify)*

.....  
.....  
.....

**ENTERTAINMENT**

*NOTE : A copy of the providers insurance is required for all activities / entertainment where applicable*

Please specify any entertainment and/or activities proposed for the event:

**Inflatable entertainment eg jumping castle or similar**

*Please specify .....*

**Live music / entertainment**

*Please specify .....*

**Amusement Rides**

*Please specify .....*

**Fireworks**

*Please specify .....*

**Animal activity**

*Please specify .....*

**Other entertainment or activity**

*Please specify .....*

.....

**SERVICES**

**Do you require access to onsite power?**

Yes

No

**Do you require access to onsite potable water?**

Yes

No

**SECURITY & FIRTAID**

**Will there be a dedicated First Aid Officer on site for the event?**

Yes

No

*Please provide details .....*

.....

**Will you provide security officers for the event?**

Yes

No

*Please provide details .....*

.....

**Will the event require police presence? \***

Not sure

Yes

No

*\* The type and size of the event will determine if it is necessary for police and/or security to be on-site for the duration. Please be aware that if required, this may result in additional charges incurred by the organiser for this service.*

**FOOD**

**Will food be available at the event ?**

Yes, for sale

Yes, provided or BYO (not sold)

No

If food will be available, please specify type :

Registered Food Vans

Sausage Sizzle / BBQ (provided by not for profit organisation)

Food Stalls or BBQ (commercial providers)

Catered function

Other (please specify).....

.....

.....

*NOTE : If you will be selling / providing food, please contact GCCC Licensing & Approvals on 07 5581 6668 for relevant permits and guidelines.*



**LIQUOR**

**Will alcohol be available at the event?**

Yes, for sale     Yes, provided or BYO (not sold)     No

*NOTE : Appropriate liquor permit is required for sale and/or service of alcohol at an event. Contact Queensland Liquor Licensing on 07 5581 3390 for further details.*

**CAR PARKING**

**Is there adequate on site car parking to cater for the event?**

Yes     No

*NOTE : If on site parking is not adequate you may be required to submit a traffic management plan*

**FUNDRAISING**

**Will you be fundraising at the event?**

Yes     No

*Please provide details.....*

**FEES & CHARGES**

*Please refer to the attached appendix for details of hire fees and charges associated with the use of Broadwater Parklands.*

*The application fee (for administrative processing) must be paid at the time of lodging this form. This fee is non-refundable (even if the application is declined).*

**AGREEMENT**

In signing and submitting this form, you agree to abide by the terms & conditions imposed and acknowledge that fees and charges will apply for the use of the land. In doing so, it is acknowledged that Council's decision in regard to the approval of the event is final.

**SIGNED :** ..... **DATE :** .....

**NAME :** ..... **POSITION :** .....

**COMPANY :** .....

Please forward completed application form to:

**Parks Booking Officer  
Park Gold Coast  
Gold Coast City Council  
PO Box 5042  
GCMC QLD 9729**

**For further information or queries regarding use of Broadwater Parklands**

**Telephone 07 5581 7215**

**Email [parkbookings@goldcoast.qld.gov.au](mailto:parkbookings@goldcoast.qld.gov.au)**

**OFFICE USE ONLY**

Date application lodged : ..... / ..... / .....      Site Plan attached :     Yes     No

Application fee paid : ..... / ..... / .....      Amount : \$ .....      Receipt No : .....

Hire / service fee paid : ..... / ..... / .....      Amount : \$ .....      Receipt No : .....

Bond paid : ..... / ..... / .....      Amount : \$ .....      Receipt No : .....

Permit / License No : .....

Comments : .....

.....

.....

# Fees & Charges for Private Events

<b>A APPLICATION FEE</b>	<b>\$ 55.00</b> to be paid at time of lodging application (non-refundable)
<b>BOND</b>	Determined on application depending on event specifics
<b>BUMP IN / OUT CHARGES</b>	Additional days required for bump-In or bump-out will be charge at 50% of the nominal daily hire fee

VENUE HIRE CHARGES	USAGE	HALF DAY	FULL DAY
<b>Total Parklands</b>	<b>100%</b>	<b>N/A</b>	<b>On Application</b>
<b>North Precinct</b> <i>(Loders Creek to Nind Street) *</i>	<b>Over 2000 pax</b>	<b>On Application</b>	<b>On Application</b>
<b>Central Precinct</b> <i>(Nind Street to Marine Parade) *</i>	<b>Over 3000 pax</b>	<b>On Application</b>	<b>On Application</b>
<b>South Precinct</b> <i>(Marine Parade to Sundale Bridge) *</i>	<b>Over 2000 pax</b>	<b>On Application</b>	<b>On Application</b>
<b>Great Lawn</b>	<b>25%</b>	<b>N/A</b>	<b>\$ 600.00</b>
	<b>50%</b>	<b>N/A</b>	<b>\$ 1,200.00</b>
	<b>100%</b>	<b>N/A</b>	<b>\$ 2,500.00</b>
<b>The Porch (Great Lawn plus Stage/Screen &amp; Green Room)</b>	<b>??</b>	<b>\$ 1,500.00</b>	<b>\$ 3,000.00</b>
<b>Little Lawn</b>	<b>25%</b>	<b>N/A</b>	<b>\$ 400.00</b>
	<b>50%</b>	<b>N/A</b>	<b>\$ 800.00</b>
	<b>100%</b>	<b>N/A</b>	<b>\$ 1,600.00</b>
<b>Rooftop Balcony</b>	<b>25%</b>	<b>N/A</b>	<b>\$ 260.00</b>
	<b>50%</b>	<b>N/A</b>	<b>\$ 500.00</b>
	<b>100%</b>	<b>N/A</b>	<b>\$ 1,000.00</b>
<b>The Pier</b>	<b>Upper &amp; Lower Decks</b>	<b>N/A</b>	<b>\$ ????.00</b>
	<b>Lower Deck Only</b>	<b>N/A</b>	<b>\$ 800.00</b>
	<b>Upper Deck Only</b>	<b>N/A</b>	<b>\$ 1,200.00</b>
<b>Bathing Pavilion</b>	<b>100% only</b>	<b>\$ 300.00</b>	<b>\$ 600.00</b>
<b>The Plaza</b>	<b>100% only</b>	<b>\$ 500.00</b>	<b>\$ 1,000.00</b>
<b>Pandanus Point</b>	<b>100% only</b>	<b>\$ 300.00</b>	<b>\$ 600.00</b>
<b>Anzac Hill</b>	<b>100% only</b>	<b>\$ 400.00</b>	<b>\$ 800.00</b>
<b>Anzac Plaza</b>	<b>100% only</b>	<b>\$ 600.00</b>	<b>\$ 1,200.00</b>
<b>The Foreshore</b>	<b>Per 100 m<sup>2</sup></b>	<b>\$ 150.00</b>	<b>\$ 300.00</b>
	<b>Per 200 m<sup>2</sup></b>	<b>\$ 250.00</b>	<b>\$ 500.00</b>
	<b>Per 500 m<sup>2</sup></b>	<b>\$ 350.00</b>	<b>\$ 750.00</b>
<b>Parklands Meeting Room</b>	<b>Full room hire only</b>	<b>\$ 120.00</b>	<b>\$ 240.00</b>
<b>Unspecified Parkland **</b>	<b>Per 100 m<sup>2</sup></b>	<b>\$ 150.00</b>	<b>\$ 300.00</b>
	<b>Per 200 m<sup>2</sup></b>	<b>\$ 250.00</b>	<b>\$ 500.00</b>
	<b>Per 500 m<sup>2</sup></b>	<b>\$ 350.00</b>	<b>\$ 750.00</b>

\* North Precinct : Includes Fishermans Lawn, Bathing Pavilion, Mangroves

\* Central Precinct : Includes Picnic Lawn, Southport Pool, Waterplay Area, Car Park, Pavilion, Pier, Great Lawn, Little Lawn, Rooftop Balcony, Wetlands, Swimming Enclosure, Pandanus Point Foreshore, Parklands Meeting Room, The Porch and Green Room

\* South Precinct : Includes southern Events Lawn, Anzac Hill, Anzac Pier

\*\* Other lawn or foreshore area's not listed above may also be available for hire and would be charged at the standard rate per square metre as listed above.

# Fees & Charges for Commercial Activities

APPLICATION FEE : COMMERCIAL ACTIVITIES  
: AMUSEMENT ACTIVITIES

\$ 115.00

\$ 115.00 + surcharge of 10% of gross revenue

\*Application Fees to be paid at time of lodging application (non-refundable)

BOND

Determined on application depending on event specifics

BUMP IN / OUT CHARGES

Additional days required for bump-in or bump-out will be charge at 50% of the nominal daily hire fee

VENUE HIRE CHARGES	USAGE	HALF DAY	FULL DAY
Total Parklands	100%	N/A	On Application
North Precinct (Loders Creek to Nind Street) *	Over 2000 pax	On Application	On Application
Central Precinct (Nind Street to Marine Parade) *	Over 3000 pax	On Application	On Application
South Precinct (Marine Parade to Sundale Bridge) *	Over 2000 pax	On Application	On Application
Great Lawn	25%	N/A	\$ 800.00
	50%	N/A	\$ 1,500.00
	100%	N/A	\$ 3,000.00
The Porch (Great Lawn plus Stage/Screen & Green Room)	100%	\$ 1,800.00	\$ 3,500.00
Little Lawn	25%	N/A	\$ 600.00
	50%	N/A	\$ 1,300.00
	100%	N/A	\$ 2,600.00
Rooftop Balcony	25%	N/A	\$ 300.00
	50%	N/A	\$ 500.00
	100%	N/A	\$ 1,200.00
The Pier	Lower Deck Only	N/A	\$ 1,000.00
	Upper Deck Only	N/A	\$ 1,500.00
Bathing Pavilion	100% only	\$ 400.00	\$ 800.00
The Plaza	100% only	\$ 600.00	\$ 1,200.00
Pandanus Point	100% only	\$ 400.00	\$ 800.00
Anzac Hill	100% only	\$ 800.00	\$ 1,600.00
Anzac Plaza	100% only	\$ 600.00	\$ 1,200.00
The Foreshore	Per 100 m <sup>2</sup>	\$ 175.00	\$ 350.00
	Per 200 m <sup>2</sup>	\$ 275.00	\$ 550.00
	Per 500 m <sup>2</sup>	\$ 375.00	\$ 750.00
Parklands Meeting Room	Full room hire only	\$ 160.00	\$ 320.00
Unspecified Parkland **	Per 100 m <sup>2</sup>	\$ 175.00	\$ 350.00
	Per 200 m <sup>2</sup>	\$ 275.00	\$ 550.00
	Per 500 m <sup>2</sup>	\$ 375.00	\$ 750.00

\* North Precinct : Includes Fishermans Lawn, Bathing Pavilion, Mangroves

\* Central Precinct : Includes Picnic Lawn, Southport Pool, Waterplay Area, Car Park, Pavilion, Pier, Great Lawn, Little Lawn, Rooftop Balcony, Wetlands, Swimming Enclosure, Pandanus Point Foreshore, Parklands Meeting Room, The Porch and Green Room

\* South Precinct : Includes southern Events Lawn, Anzac Hill, Anzac Pier

\*\* Other lawn or foreshore area's not listed above may also be available for hire and would be charged at the standard rate per square metre as listed above.

# Fees & Charges for Registered Charities and Council Sponsored Events

## APPLICATION FEE FOR PRIVATE EVENT

\$ 35.00 to be paid at time of lodging application (non-refundable)

## BOND

**Not applicable** : Events under 100 pax (no catering or alcohol)  
**\$110.00** : Events under 100 pax (with catering and/or alcohol)  
**\$270.00** : Events 100-500 pax  
**\$3,000.00** : Events 500+ pax

## BUMP IN / OUT CHARGES

Additional days required for bump-in or bump-out will be charge at 50% of the nominal daily hire fee

VENUE HIRE CHARGES	USAGE	HALF DAY	FULL DAY
Total Parklands	100%	N/A	On Application
North Precinct (Loders Creek to Nind Street) *	Over 2000 pax	On Application	On Application
Central Precinct (Nind Street to Marine Parade) *	Over 3000 pax	On Application	On Application
South Precinct (Marine Parade to Sundale Bridge) *	Over 2000 pax	On Application	On Application
Great Lawn	25%	N/A	\$ 150.00
	50%	N/A	\$ 250.00
	100%	N/A	\$ 350.00
The Porch (Great Lawn plus Stage/Screen & Green Room)	100%	\$ 750.00	\$ 1,500.00
Little Lawn	25%	N/A	\$ 100.00
	50%	N/A	\$ 200.00
	100%	N/A	\$ 300.00
Rooftop Balcony	25%	N/A	\$ 50.00
	50%	N/A	\$ 100.00
	100%	N/A	\$ 150.00
The Pier	Upper & Lower Decks	N/A	\$ 900.00
	Lower Deck Only	N/A	\$ 400.00
	Upper Deck Only	N/A	\$ 500.00
Bathing Pavilion	100% only	\$ 150.00	\$ 300.00
The Plaza	100% only	\$ 250.00	\$ 500.00
Pandanus Point	100% only	\$ 150.00	\$ 300.00
Anzac Hill	100% only	\$ 200.00	\$ 400.00
Anzac Plaza	100% only	\$ 250.00	\$ 500.00
The Foreshore	Per 100 m <sup>2</sup>	\$ 75.00	\$ 150.00
	Per 200 m <sup>2</sup>	\$ 150.00	\$ 300.00
	Per 500 m <sup>2</sup>	\$ 250.00	\$ 500.00
Parklands Meeting Room	Full room hire only	\$ 50.00	\$ 100.00
Unspecified Parkland **	Per 100 m <sup>2</sup>	\$ 75.00	\$ 150.00
	Per 200 m <sup>2</sup>	\$ 150.00	\$ 300.00
	Per 500 m <sup>2</sup>	\$ 250.00	\$ 500.00

\* North Precinct : Includes Fishermans Lawn, Bathing Pavilion, Mangroves

\* Central Precinct : Includes Picnic Lawn, Southport Pool, Waterplay Area, Car Park, Pavilion, Pier, Great Lawn, Little Lawn, Rooftop Balcony, Wetlands, Swimming Enclosure, Pandanus Point Foreshore, Parklands Meeting Room, The Porch and Green Room

\* South Precinct : Includes southern Events Lawn, Anzac Hill, Anzac Pier

\*\* Other lawn or foreshore area's not listed above may also be available for hire and would be charged at the standard rate per square metre as listed above.

# Fees & Charges for Wedding Ceremonies

**APPLICATION FEE** \$ 55.00 to be paid at time of lodging application (non-refundable)

**BOND**

**Not applicable** : Events under 100 pax (no catering or alcohol)  
**\$110.00** : Events under 100 pax (with catering and/or alcohol)  
**\$270.00** : Events 100-500 pax  
**\$3,000.00** : Events 500+ pax

**BUMP IN / OUT CHARGES** Additional days required for bump-In or bump-out will be charge at 50% of the nominal daily hire fee

VENUE HIRE CHARGES	USAGE	HALF DAY	FULL DAY
Little Lawn	25%	N/A	\$ 100.00
	50%	N/A	\$ 200.00
	100%	N/A	\$ 300.00
Rooftop Balcony	25%	N/A	\$ 50.00
	50%	N/A	\$ 100.00
	100%	N/A	\$ 150.00
The Pier	Upper & Lower Decks	N/A	\$ 900.00
	Lower Deck Only	N/A	\$ 400.00
	Upper Deck Only	N/A	\$ 500.00
Bathing Pavilion	100% only	\$ 150.00	\$ 300.00
The Plaza	100% only	\$ 250.00	\$ 500.00
Pandanus Point	100% only	\$ 150.00	\$ 300.00
Anzac Plaza	100% only	\$ 250.00	\$ 500.00
The Foreshore	Per 100 m <sup>2</sup>	\$ 75.00	\$ 150.00
	Per 200 m <sup>2</sup>	\$ 150.00	\$ 300.00
	Per 500 m <sup>2</sup>	\$ 250.00	\$ 500.00
Unspecified Parkland **	Per 100 m <sup>2</sup>	\$ 75.00	\$ 150.00
	Per 200 m <sup>2</sup>	\$ 150.00	\$ 300.00
	Per 500 m <sup>2</sup>	\$ 250.00	\$ 500.00

\*\* Other lawn or foreshore area's not listed above may also be available for hire and would be charged at the standard rate per square metre as listed above.

# Cleaning & Waste Management Charges

Following is a list of waste management hire and service charges that will apply for your event. Please complete details as required and return form with your application.

CLEANING & WASTE MANAGEMENT CHARGES	COST Monday to Friday Delivery	COST Weekend & Public Holiday Delivery	QUANTITY REQUIRED
<b>Wheelie Bins - 240 litre Standard Waste (including delivery &amp; removal)</b>			
- Up to 10 bins (Monday to Friday delivery)	\$ 23.64	\$ 33.27	
- 11 to 20 bins (Monday to Friday delivery)	\$ 21.55	\$ 33.27	
- 21 to 30 bins (Monday to Friday delivery)	\$ 19.64	\$ 33.27	
- Over 30 bins (Monday to Friday delivery)	\$ 18.27	\$ 33.27	
Service Fee during event (per Standard Waste bin per service )	\$ 10.09	\$ 10.09	
<b>Wheelie Bins – 240 litre Recycling (includes delivery and removal)</b>			
- Up to 10 bins (Monday to Friday delivery)	\$ 23.64	\$ 33.27	
- 11 to 20 bins (Monday to Friday delivery)	\$ 21.55	\$ 33.27	
- 21 to 30 bins (Monday to Friday delivery)	\$ 19.64	\$ 33.27	
- Over 30 bins (Monday to Friday delivery)	\$ 18.27	\$ 33.27	
Service Fee during event (per Recycling bin per service )	\$ 2.55	\$ 3.18	
<b>Wheelie Bins - Replacement Charge for 240 Litre Bins (damaged or lost)</b>	\$ 59.00	\$ 59.00	
<b>Bulk Standard Waste Bins (including delivery &amp; removal)</b>			
- 750 litre	\$ 51.82	\$ 71.82	
- 1,500 litre	\$ 59.09	\$ 82.73	
- 2,250 litre	\$ 65.45	\$ 92.73	
- 3,000 litre	\$ 73.64	\$ 102.73	
<b>Bulk Waste Bin Servicing (during event)</b>			
- 750 litre	\$ 35.45	\$ 35.45	
- 1,500 litre	\$ 41.82	\$ 41.82	
- 2,250 litre	\$ 49.09	\$ 49.09	
- 3,000 litre	\$ 57.27	\$ 57.27	
<b>Bulk Recycling Waste Bins (including delivery &amp; removal)</b>			
- 1,000 litre	\$ 51.82	\$ 71.82	
- 2,000 litre	\$ 65.45	\$ 92.73	
- 3,000 litre	\$ 73.64	\$ 102.73	
<b>Bulk Recycling Waste Bin Servicing (during event)</b>			
- 1,000 litre	\$ 12.82	\$ 16.36	
- 2,000 litre	\$ 19.09	\$ 22.73	
- 3,000 litre	\$ 22.73	\$ 27.27	
<b>Cleaning costs (per hour - flat rate)</b>	\$ 55.00	\$ 55.00	
<i>Includes cleaning &amp; servicing of amenities &amp; restocking of sanitary provisions ie Toilet paper, hand towels, soap</i>			

# Equipment, Infrastructure & Service Charges

Following is a list of equipment, infrastructure and services that can be arranged through the Broadwater Parklands office. Please complete details as required and return form with your application.

EQUIPMENT / STAFF HIRE	COST PER UNIT (unless specified)	QUANTITY REQUIRED
<b>INFRASTRUCTURE HIRE (dependant on availability)</b>		
Marquee Hire (3m x 3m)	\$ 55.00 per day	
Marquee Hire (6m x 3m)	\$ 95.00 per day	
Temporary Fencing (2.4m panel)	\$ 10.00 per day	
Trestle Tables (180cm x 76cm)	\$ 20.00 per day	
PA / Sound System (small)	\$ 120.00 per day	
Other equipment may be available on request :		
Lectern	On Application	
Microphone Stand	On Application	
Extension Leads	On Application	
Power Boards	On Application	
Display Boards	On Application	
A-frames	On Application	
Chairs	On Application	
Reserved Signage	On Application	
Flag / Flagpole	On Application	
Witches Hats	On Application	
Star pickets & caps	On Application	
Barrier Mesh	On Application	
Bunting	On Application	
Linemarking Paint	On Application	
Additional security officers (same company as being used for general security)	On Application	

## 1. APPROVAL PROCESS

- 1.1 Submission of application does not constitute approval for park usage.
- 1.2 Where a bond is applicable, approval is not finalised until payment is received.
- 1.3 Confirmation of booking will be provided in writing and forwarded to the postal address included on the application.
- 1.4 It is recommended that you ensure this correspondence is available on the day for viewing by relevant Council officer if requested.

## 2. GENERAL CONDITIONS FOR USE OF COUNCIL PARKLAND

- 2.1 Full co-operation is required with other bodies that also have permission to use the park. The park is for the use and enjoyment by all and public access must not be restricted in any way (other than designated areas set aside for special use). Areas cannot be cordoned off without prior Council approval and any approval granted does not necessarily permit the sole use of the park or its facilities.
- 2.2 Compliance with all other provisions of Gold Coast City Council's Local Laws relating to the use of parks and any other laws or conditions relating to the proposed activity that may apply eg Health & Regulatory Services, Animal Management.
- 2.3 Major events in the City will take priority during some months of the year which may impact on the availability of particular parks due to activities and/or infrastructure associated with the event.
- 2.4 Whilst every effort is made to ensure that the cities parks are maintained at an acceptable level, Council is unable to guarantee the condition or availability of a specific park area at a particular time.
- 2.5 Approval is given to utilise the subject area for temporary purposes only, with the understanding that you have accepted to indemnify Gold Coast City Council in respect of any claims for personal injury and/or damage to property as a result of, or attributable to your usage of the subject area. Council takes no responsibility for any personal injury or damage to property caused by you, your organisation or the activity/event and suggests in the strongest possible terms that the applicant should obtain Public Liability Insurance for at least \$10,000,000 to protect your organisation and/or its members against claims and subsequent legal action for recovery of such damages.
- 2.6 When vacating Broadwater Parklands, you must remove all items attached to any structures eg balloons, streamers and decorations. No such fixtures are to be attached to trees and no nails or tacks are to be used on any vegetation or structures.
- 2.7 No printed literature, posters, handbills etc to be distributed, displayed or affixed on or over roads or on poles or fences in the city.
- 2.8 Car parking is to be confined to designated parking areas. Vehicles are not permitted inside the perimeter of the park or onto any grassed area without specific prior approval (a valid reason must be provided and Council's decision relating to vehicle access is final). Vehicle owners can be fined for disregarding this advice.
- 2.9 The use of a sound amplifier is to be such so as not to produce a volume of sound other than is reasonably necessary for the hearing and enjoyment of persons at the activity and so that the sound level is of no disturbance to other park users or neighbouring properties.
- 2.10 The area is to be left in a tidy condition with all litter collected and placed into provided receptacles. Any overflow or in the case where bins are not provided, all litter is to be removed from the site by the applicant.

- 2.11 If you require use of power, access may be available within some barbeque facilities provided. Other power supplies are the responsibility of the applicant and must comply with the relevant legislation. Council does not approve general public access to power boxes and generators are generally not permitted (exclusion applies to major events where approval is granted as part of the event application and exemption may be granted where generators are required for the operation of inflatable entertainment).
- 2.12 It is a State Law that no alcohol is to be consumed in public places.
- 2.13 Any event that proposes the inclusion of food stalls or vans, animals, entertainment, fireworks and/or amusement rides, MUST obtain relevant permit from Council's Licensing Branch.
- 2.14 No park infrastructure or vegetation is to be interfered with or damaged.
- 2.15 Council can revoke approval at its discretion and may request any additional information as required before approving the application.
- 2.16 The approval letter may be required to be sighted by an authorised Council officer during the activity.
- 2.17 Council takes all due care with this approval but accepts no responsibility.
- 2.18 Council reserves the right to include any other conditions that may be required to ensure the protection of the parkland and the Executive Coordinator Parks can determine these conditions upon review of the application.

## 3. PARK USAGE FEES

Fees and charges apply for the exclusive use of areas within Broadwater Parklands. Charges are dependant on scale and type of activity being undertaken.

A complete list of applicable fees and charges are included with the event application form.

## 4. BONDS

- 4.1 A refundable bond is required to be paid for any event or coordinated activity where Council deems that the infrastructure or usage may cause damage to the parkland.
- 4.2 Bond is to be paid once approval has been granted and is determined based on specific event activities and/or requirements.
- 4.3 The actual bond amount will be determined once the application and potential impact/s have been assessed.
- 4.3 The bond will be held until completion of the usage period.
- 4.4 Any damage to the park is to be rectified by the applicant and the park is to be restored to its original condition or better. Upon inspection, if Council is dissatisfied with the level of restoration, the bond may be accessed to effect full and proper site restoration. Any remaining bond will then be returned to the applicant.
- 4.5 Bond payments can be made at any Council office and should not be paid until application has been received and approval is granted. Please note however that Council does not accept credit card payments for bonds.
- 4.6 The bond receipt may be required to be sighted by an authorised Council officer.

## 9. OTHER CONDITIONS

In addition to the standard Terms & Conditions, Council may impose any other conditions or guidelines for use of public open space which are specific to your activities as part of usage approval process.

Should you have any queries regarding use of Gold Coast City Parks or Recreational areas, please contact :

Gold Coast Parks  
Gold Coast City Council  
PO Box 5042  
GCMC QLD 9729

Telephone : 5581 7215  
Facsimile : 5581 6766  
Email : [parkbookings@goldcoast.qld.gov](mailto:parkbookings@goldcoast.qld.gov)  
Web : [goldcoastcity.com.au](http://goldcoastcity.com.au)

**Please retain this document for reference - do not return with your application  
In submitting your application, you are agreeing to abide by all conditions listed herein**

# THE BROADWATER PARKLANDS

